



PO Box 10 Didsbury, Alberta T0M 0W0

Phone: (403)335-3142 <http://dml.prl.ab.ca> didsburylibrary@prl.ab.ca

Present : Julian Ross, Curt Engel, Carolyn Massel, Nicole Adamchick, Duncan Milne, Nicole Brander

Regrets: Brad Misener

Staff: Donna Christensen

Guests: Bill Windsor, Melynda Crampton

Be prepared. Be present in the moment. Be Respectful of all

Didsbury Municipal Library – Regular meeting Agenda – October 16, 2018

We acknowledge that we are on Treaty Seven territory, a traditional meeting grounds, gathering place and travelling route to the Blackfoot Confederacy, Tsuu T'ina. Stoney Lakota and Métis.

We acknowledge all the many First Nations, Métis and Inuit whose tracks have marked these lands for centuries.

Call to Order at 7:20 pm by Carolyn.

1. Julian MOVED to approve agenda as amended. APPROVED.
2. Duncan MOVED to approve the September 18 regular meeting minutes. APPROVED.
3. Curt MOVED to approve the consent agenda. APPROVED.
 - a. Manager's Report
 - b. Financial Reports (Balance Sheet, YTD Income Statement)
4. Items for Action:
 - a. News from Friends of the Library -very successful sale in September with another planned in November, Friends are very happy in the new location
 - b. Resignation Letter – Carol Haire has resigned.
 - c. Gift for Inez – Beautiful piece of work, the MV arts society also contributed \$50 and Delree has asked to be at presentation

Our Vision:

The Didsbury Municipal Library is a community hub that makes the world of information, imagination, and ideas freely accessible to all.



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- d. Overtime – Julian MOVED to renumerate Donna for 1 full time day per week at time and a half until manager position if filled. APPROVED.
 - e. Christmas and New Year’s hours – Duncan MOVED to close early or completely on Monday Dec.24 and 31 as per manager’s discretion. APPROVED.
 - f. Vice Chair election – Nicole B nominates Brad for the Vice Chair position on condition of his acceptance. APPROVED.
 - g. In Camera – Personel. Carolyn MOVED to go IN CAMERA at 7:43pm
 - i. Carolyn MOVED to go out of CAMERA at 7:54pm. Curt MOVED to present manager position offer at step 4 on pay grid to Monique Fiedler. APPROVED.
 - h. Items requiring Town action:
 - i. Terms of Reference - tabled
 - ii. Letter of Understanding agreement – Nicole MOVED to accept in principle.
APPROVED.
 - iii. GST paid on architect’s invoices rebate – Julian met with Maxine & Amanda, the town invoiced GST and library should have claimed. Revenue Canada Called and talked to Donna and should be receiving the rebate.
 - i. Budget 2019 – accepted for information. Carolyn will ask for a meeting with council to present the budget and a delegation to present at a council meeting after December 11.
 - j. Policy revisions
 - i. PER 1 Definitions – of “Full Time” - tabled
 - ii. PER 17 Employee Health – added Pension – tabled and Carolyn will consult with town HR
 - iii. GOV – 4 – Board Meetings – board reviewed.
5. Adjourned at 8:50pm by Carolyn.

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