



Sylvan Lake Municipal Library
Regular Monthly Meeting
Wednesday, May 10, 2017

The Sylvan Lake Municipal Library exists to provide access to comprehensive information in response to the needs of the community, to uphold the principles of intellectual freedom, and to promote cultural enrichment.

Present: Dwayne Stoesz (Chair), Barb Pettie (Vice Chair), Caroline Vandriel (Director), Lynette Baker, (Secretary), (Treasurer), Michael Dawe, Starla Fifield, Chris Lust, Laurie Norris

Regrets: Deb Parry, Kathy Inglis

Absent:

1. Call to Order:

-Meeting called to order @ 7: 00 PM

2. Emergency Procedures

3. Approval of the Agenda: Additions or omissions.

- Barb Pettie moves to approve the agenda with additions. Carried.

-Abbreviated financial report this month due to Kathy's Inglis and Val's absence.

4. Welcome Guests:

5. Approval of the Minutes of April 19, 2016

- Laurie Norris made a motion to accept approved minutes as presented. Carried.

6. Treasurer's Report

-Below, please see an abbreviated treasurer's report due to Val and Kathy's absence for this meeting. All relevant documentation was submitted to Director prior to meeting.

Apr 15, 17

Current Assets

Chequing/Savings

1-100 · Servus CU - chequing	166,101.63
1-105 · Servus CU - shares acct	1.15
1-115 · Servus GIC - Long Term Planning	57,177.66
1-120 · Petty Cash	250.00
1-125 · Till	100.00
Total Chequing/Savings	<u>223,630.44</u>

7. Librarian's Report

- Chris Lust made a motion to accept Library Director's report as presented. Carried.

8. Open Issues:

a. Debit/credit card payment through Parkland

-Parkland suggests doing it on our own as their budget is very tight and they cannot afford it.

-Laurie Norris moves to accept Parkland's recommendation for debit/credit terminal services for use in the library. Barb Pettie seconded. Carried.

b. Free Library Cards:

-Caroline Vandriel has no further information on this topic; suggestion is to find a wealthy business owner to sponsor Canada 150. The cost is \$18K.

-Laurie Norris suggests contacting other local libraries to ask them how they sustain the cost of free library cards.

-Chris Lust: suggested presenting item to Town Council to determine if they would consider funding this initiative. We may not have our request honoured this year, but if we present the request now, chances are better that it might fly in 2018.

c. **Banff Info:**

-Film Festival: The final result: Olds' Library has been awarded one day and Red Deer has been awarded three days.

-**Suggestion:** in the next 12-18 months, determine interest level in Sylvan Lake via survey to determine if we could sustain the financial burden of this Festival.

-Survey results would need to be submitted to committee by Sept. 2018.

Committee would then need to determine if there is a high enough level of interest, then to have proposal submission by beginning of April 2019.

-**Suggestion:** Laurie Norris: Form a committee for this initiative, and then request permission from Old's Planning Committee to attend their Planning meeting re: organization, so that we have a better idea of how to proceed on this fund raising festival project.

9. **New Business**

a. **Jasper Reports:** Kathy Inglis, Lynette Baker, Caroline Vandriel

-Caroline, Kathy, Lynette and Jeri Wolfe submitted reports outlining their impressions of the Conference, as well as adding verbal comments during meeting.

b. **Board summer break from meeting**

-No meetings will be scheduled during the months of July and August, unless called by Chair for a specific reason.

c. **Member to Member Chamber of Commerce (M2M)**

-Member to Member program; associated discounts (10-25%), marketing opportunity, staff perks, etc. As a member, the library would offer a discount on library cards.

-This membership would present an opportunity for the library to expand our reach

-Michael Dawe makes a motion to sign up for Chamber of Commerce M2M program, with the library's contribution being a 25% discount on library cards. Motion seconded by Chris Lust. Carried.

d. **Parkland Conference**

-Parkland started alternate years re: content i.e.: staff, library trustees

-Will be happening on the 3rd Monday of September; full day session

-As information is received, Caroline Vandriel will present it.

e. **Acknowledgements/Congratulations**

-**Congratulations:** to Kathy Inglis who was awarded the Volunteer Community Mentorship Award through the Town of Sylvan Lake at the Volunteer Gala and Awards Evening.

10. Next Board meeting: June 14, 2017

11. Adjournment: The meeting adjourned @ 7:50 PM.

*Book sharing may take place after meeting had adjourned.

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.